

Category	#	Question
Reporting Requirements and SWMP	1	Attach a map of any annexations, incorporations or boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period per S9.D.6.
Reporting Requirements and SWMP	2	Attach updated annual Stormwater Management Program Plan (SWMP Plan). (S5.A.2; S9.D.1)
Reporting Requirements and SWMP	3	Implemented an ongoing program to gather, track, and maintain information per S5.A.3, including costs or estimated costs of implementing the SWMP.
Reporting Requirements and SWMP	4	Continued to coordinate among departments within the jurisdiction to eliminate barriers to permit compliance. (S5.A.5.b)
Reporting Requirements and SWMP	4a	Attach a written description of internal coordination mechanisms. (S5.A.5.b) no later than March 31, 2026.
Reporting Requirements and SWMP	5	If applicable, identify other entities relied on to satisfy any of the obligations under the Permit. (S9.D.4)
Stormwater Planning	6	Continue to convene an interdisciplinary team to inform and assist in the development, progress, and influence of the stormwater planning program? (S5.C.1.a.)
Stormwater Planning	12	Continue to design and implement local development-related codes, rules, standards, or other enforceable documents to minimize impervious surfaces, native vegetation loss, and stormwater runoff, where feasible? See S5.C.1.c.i. (Required annually)
Stormwater Planning	13	From the assessment described in S5.C.1.c.i(a), did you identify any administrative or regulatory barriers to implementation of LID Principles or LID BMPs? (Required annually)
Stormwater Planning	13a	If yes, describe the barrier(s) and the measures taken to address them. (S5.C.1.c.i(a))
Education and Outreach	19	Did you choose to adopt one or more elements of a regional program? (S5.C.2)
Education and Outreach	19a	If yes, list the elements, and the regional program.
Education and Outreach	20	Attach a description of general awareness efforts conducted, including your target audiences and subject areas, per S5.C.2.a.i.
Education and Outreach	21	Developed a behavior change campaign that is tailored to the community in accordance with S5.C.2.a.ii(b)? (Required no later than July 1, 2025)
Education and Outreach	21a	Attach the strategy and schedule developed in accordance with S5.C.2.a.ii.(b).
Education and Outreach	22	Began implementing strategy outlined in S5.C.2.a.ii(b). (S5.C.2.a.ii(c)) – Required by September 1, 2025)
Education and Outreach	24	Provided, partnered, or promoted stewardship opportunities to encourage resident participation in activities such as those described in S5.C.2.a.iii.
Education and Outreach	24a	Attach a list of stewardship opportunities provided.
Public Involvement	25	Describe in Comments field the opportunities created for the public to participate in the decision-making processes involving the development, implementation, and updates of the Permittee's SWMP and the SMAP.
Public Involvement	25a	Describe specific public involvement and participation opportunities provided to overburdened communities and specifically, highly impacted communities. (S5.C.3.a.i)
Public Involvement	26	Posted the updated SWMP Plan and latest annual report on your website no later than May 31. (S5.C.3.b)
Public Involvement	26a	List the website address in Comments field.
MS4 Mapping	27	Maintained an electronic map of the MS4 including the requirements listed in S5.C.4.?
MS4 Mapping	28	Attach file that lists all known outfall locations, sizes, and materials no later than March 31, 2026. The data shall be in one of the following formats, per S5.B.3.a.viii: •ESRI file geodatabase template (feature class in a .gdb): https://fortress.wa.gov/ecy/ezshare/wq/permits/MS4GP.Mapoutfall.prelim.gdb.zip •Shapefile template: https://fortress.wa.gov/ecy/ezshare/wq/permits/MS4GP.Mapoutfall.prelim.shape.zip •ArcGIS Online template (sharing template a or b via ArcGIS Online). •Excel template: https://fortress.wa.gov/ecy/ezshare/wq/permits/MS4GP.Mapoutfall.prelim.excel.xlsx
IDDE	32	Informed public employees, businesses, and the general public of hazards associated with illicit discharges and improper disposal of waste. (S5.C.5.b)
IDDE	32a	Describe actions in Comments field. (S5.C.5.b)
IDDE	33	Implemented an ordinance or other regulatory mechanism to effectively prohibit non-stormwater, illicit discharges as described in S5.C.5.c.
IDDE	35	Implemented procedures for conducting illicit discharge investigations in accordance with S5.C.5.d.i.
IDDE	35a	Cite field screening methodology in Comments field.

		Percentage of MS4 coverage area screened in the reporting year per S5.C.5.d.i. (Required to screen
IDDE	36	12% on average each year.)
IDDE	36a	Cite field screening techniques used to determine percent of MS4 screened.
IDDE	37	Describe how you publicized a hotline telephone number for public reporting of spills and other illicit discharges in the Comments field. (S5.C.5.d.ii)
IDDE	38	Implemented an ongoing illicit discharge training program for all municipal field staff per S5.C.5.d.iii.
IDDE	39	Implemented an ongoing program to characterize, trace, and eliminate illicit discharges into the MS4 per S5.C.5.e.
IDDE	40	Implemented an ongoing illicit discharge training program for all staff responsible for implementing the procedures and program described in S5.C.5.f.
IDDE	41	Attach a report with data describing the actions taken to characterize, trace, and eliminate each illicit discharge reported to, or investigated by, the Permittee as described in S5.C.5.g. The submittal must include all of the applicable information and must follow the instructions, timelines, and format described in Appendix 13.
Controlling Runoff	42	Continued to implement an ordinance or other enforceable mechanism to effectively address runoff from new development, redevelopment, and construction sites per the requirements of S5.C.6.b.i-iii.
Controlling Runoff	44	Does the ordinance or other enforceable mechanism follow a Phase I program approved by Ecology (S5.C.6.b.i)?
Controlling Runoff	44a	If yes, state the title of the Stormwater Management Manual and which Phase I Program.
Controlling Runoff	45	Number of adjustments granted to the minimum requirements in Appendix 1. (S5.C.6.b.i. and Section 5 of Appendix 1)
Controlling Runoff	45a	Number of adjustments granted to the Minimum Requirements #5?
Controlling Runoff	46	Number of exceptions granted to the minimum requirements in Appendix 1. (S5.C.6.b.i., and Section 6 of Appendix 1)
Controlling Runoff	46a	Number of exceptions granted to the Minimum Requirements #5?
Controlling Runoff	47	Reviewed Stormwater Site Plans for all proposed development activities that meet the thresholds adopted pursuant to S5.C.6.b.i. (S5.C.6.c.i)
Controlling Runoff	47a	Number of site plans reviewed during the reporting period.
Controlling Runoff	48	Inspected, prior to clearing and construction, permitted development sites per S5.C.6.c.ii?
Controlling Runoff	49	Inspected permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls per S5.C.6.c.iii.
Controlling Runoff	49a	Number of construction sites inspected per S5.C.6.c.iii.
Controlling Runoff	49b	Inspected stormwater treatment and flow control BMPs/facilities and catch basins in new residential developments at least twice per 12-month period with no less than 4 months between inspections, per S5.C.6.c.iv?
Controlling Runoff	50	Inspected all permitted development sites upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater facilities. (S5.C.6.c.v)
Controlling Runoff	51	Verified a maintenance plan is completed and responsibility for maintenance is assigned for projects prior to final approval and occupancy being granted. (S5.C.6.c.v)
Controlling Runoff	52	Number of enforcement actions taken during the reporting period (based on construction phase inspections at new development and redevelopment projects, per S5.C.6.c.ii-iv). (S5.C.6.c.viii)
Controlling Runoff	53	Achieved at least 80% of scheduled construction-related inspections. (S5.C.6.c.vi)
Controlling Runoff	54	Made online links to Ecology's Construction Stormwater General Permit Notice of Intent, the Industrial Stormwater General Permit Notice of Intent, and the registration requirements for Underground Injection Control (UIC) available to representatives of proposed new development and redevelopment? (S5.C.6.d)
Controlling Runoff	55	All staff whose primary job duties are implementing the program to control stormwater runoff from new development, redevelopment, and construction sites including permitting, plan review, construction site inspections, and enforcement are trained to conduct these activities. (S5.C.6.e)
Stormwater Management for Existing Development	56	Attach a list of projects that are fully funded, started, completed and/or scheduled for implementation during this permit term for the purpose of meeting S5.C.7.b, with the information and formatting specified in Appendix 12. Attach an updated list annually. (S5.C.7.b.)
Source Control	57	Updated inventory to identify institutional, commercial and industrial properties which have the potential to generate pollutants to the Permittee's MS4 per S5.C.8.b? (Required at least once every five years)

Source Control	57a	Number of total sites identified for the inventory.
Source Control	58	Attach a summary of actions taken to implement the source control program, per S5.C.8.a-d.
Source Control		Attach a list of inspections, per S5.C.8.c.v, organized by the business category, noting the number of
Source Control	59	times each business was inspected and if enforcement actions were taken, per S5.C.8.d.
Source Control	60	Implemented an ongoing source control training program per S5.C.8.e?
		Implemented maintenance standards that are as protective, or more protective, of facility function than those specified in the Stormwater Management Manual for Western Washington or a Phase I
O&M	61	program approved by Ecology per S5.C.9.a?
O&M		Applied a maintenance standard for a facility or facilities which do not have maintenance standards
	63	specified in the Stormwater Management Manual for Western Washington? (S5.C.9.a)
		If so, note in the Comments field what kinds of facilities are covered by this alternative standard.
O&M	63a	(S5.C.9.a)
		Verified that maintenance was performed per the schedule in S5.C.9.a.ii when an inspection identified
O&M	64	an exceedance of the maintenance standard.
		Attach documentation of maintenance time frame exceedances that were beyond the Permittee's
O&M	64a	control.
		Implemented an ordinance or other enforceable mechanisms to verify long-term operation and
		maintenance of stormwater treatment and flow control BMPs/facilities regulated by the permittee per
O&M	65	S.5.C.9.b.i(a)?
		Inspected stormwater treatment and flow control BMPs/facilities regulated by the Permittee per
O&M	66	S5.C.9.b.i(b)
O&M	66a	Are you using a reduced stormwater treatment and flow control BMPs/facilities inspection frequency?
		If using a reduced inspection frequency on stormwater facilities regulated by the Permittee for the first
O&M	66b	time during this permit cycle, attach documentation per S5.C.9.b.i.(b).
O&M	67	Achieved at least 80% of required inspections to verify adequate long-term O&M. (S5.C.7.b.ii)
		Annually inspected municipally owned or operated permanent stormwater treatment and flow control
O&M	68	BMPs/facilities. (S5.C.9.c.i)
		Number of known municipally owned or operated stormwater treatment and flow control
O&M	68a	BMPs/facilities. (S5.C.9.c.i)
O&M	68b	Number of facilities inspected during the reporting period.
O&M	68c	Number of facilities for which maintenance was performed during the reporting period.
		If using reduced inspection frequency for the first time during this permit cycle, attach documentation
O&M	69	per S5.C.9.c.i.
		Conducted spot checks and inspections (if necessary) of potentially damaged stormwater facilities
O&M	70	after major storms as per S5.C.7.c.ii.
		Inspected municipally owned or operated catch basins and inlets every two years or used an alternative
O&M	71	approach? Cleaned as needed? (S.5.C.9.c.iii)
O&M	71a	Number of known catch basins and inlets?
O&M	71b	Number of catch basins and inlets inspected during the reporting period?
O&M	71c	Number of catch basins and inlets cleaned during the reporting period?
		Attach documentation of alternative catch basin inspection approach for those owned or operated by
O&M	72	the Permittee, if used, per S5.C.9.c.iii.
		Implemented practices, policies and procedures to reduce stormwater impacts associated with runoff
		from all lands owned or maintained by the Permittee, and road maintenance activities under the
O&M	73	functional control of the Permittee. (S5.C.9.d)
		Implemented a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or
		storage yards, and material storage facilities owned or operated by the Permittee in areas subject to
		this Permit that are not required to have coverage under an NPDES permit that covers stormwater
O&M	79	discharges associated with the activity. (S5.C.9.f)
		Implemented an ongoing training program for Permittee employees whose primary construction,
O&M	80	operations or maintenance job functions may impact stormwater quality. (S5.C.9.g)
		Complied with the Total Maximum Daily Load (TMDL)-specific requirements identified in Appendix 2.
TMDL	81	(S7.A)
TMDL	81a	List any requirements that were not met.

TMDL	82	For TMDLs listed in Appendix 2: Attach a summary of relevant SWMP and Appendix 2 activities to address the applicable TMDL parameter(s). (S7.A)
Monitoring and Assessment	83	Submitted payment for cost-sharing for Stormwater Action Monitoring (SAM) status and trends monitoring no later than December 1, 2024 (S8.A.1); and no later than August 15 of each subsequent year? (S8.A.2.a.)
Monitoring and Assessment	85	Submitted payment for cost-sharing for SAM effectiveness and source identification studies no later than December 1, 2024 (S8.B.1); and no later than August 15 of each subsequent year (S8.B.2.a or S8.B.2.c)?
Monitoring and Assessment	87	If conducting stormwater discharge monitoring in accordance with S8.C.1, submitted a QAPP to Ecology no later than February 1, 2025? (S8.C.1.b and Appendix 9)
Monitoring and Assessment	88	If conducting stormwater discharge monitoring in accordance with S8.C.1, attach a data and analysis report per S8.C.1. and Appendix 9. (Due annually beginning March 31, 2026.)
General Conditions and Compliance with Standards	89	Notified Ecology in accordance with G3 of any discharge into or from the Permittees MS4 which could constitute a threat to human health, welfare or the environment. (G3)
General Conditions and Compliance with Standards	90	Took appropriate action to correct or minimize the threat to human health, welfare, and/or the environment per G3.A.
General Conditions and Compliance with Standards	91	Notified Ecology within 30 days of becoming aware that a discharge from the Permittee's MS4 caused or contributed to a known or likely violation of water quality standards in the receiving water. (S4.F.1)
General Conditions and Compliance with Standards	92	If requested, submitted an Adaptive Management Response report in accordance with S4.F.3.a. Attach a summary of the status of implementation of any actions taken pursuant to S4.F.3 and the status of any monitoring, assessment, or evaluation efforts conducted during the reporting period. (S4.F.3.d)
General Conditions and Compliance with Standards	93	Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance. (G20)
General Conditions and Compliance with Standards	94	Number of non-compliance notifications (G20) provided in reporting year. List permit conditions described in non-compliance notification(s) in Comments field.
General Conditions and Compliance with Standards	95	