



**REQUEST FOR QUALIFICATIONS (RFQ)
2026 Pavement Preservation Project**

Public notice is hereby given that the City of Mill Creek has issued a Request for Qualifications (RFQ) for architectural and engineering (A&E) consultant services for the project mentioned above. The work to be performed for this project consists of furnishing all labor, materials, and equipment necessary for the completion of design engineering and preparation of construction contract documents (i.e., plans, specifications, engineers' estimates, etc.), as well as related services, to ensure the successful delivery of this project.

The project's purpose is to design and construct the resurfacing of the city streets listed below by grinding and overlaying or applying a slurry seal treatment, upgrading curb ramps to be ADA compliant, restoring existing channelization, adjusting utility lids, traffic control, TESC, and providing public outreach assistance.

STREET NAME	BEGIN	END
Street	Start	End
NORTH CREEK DR	145TH ST SE	TRILLIUM Blvd.
135TH PL SE	S END	43RD AVE SE
137TH ST SE	W END	14TH DR SE
137TH PL SE	W END	23RD AVE SE
139TH PL SE	W END	13TH DR SE
140TH PL SE	20TH DR SE	23RD AVE SE
142ND PL SE	16TH CT SE	NE END
142ND PL SE	TRILLIUM BLVD SE	16TH CT SE
142ND ST SE	19TH DR SE	20TH DR SE
142ND ST SE	19TH DR SE	19TH DR SE
142ND ST SE	41ST AVE SE	41ST DR SE
144TH ST SE	20TH DR SE	N END
13TH DR SE	TRILLIUM BLVD SE	139TH PL SE
14TH DR SE	137TH ST SE	136TH ST SE
14TH DR SE	136TH ST SE	PRIVATE DR
16TH CT SE	142ND PL SE	N END
19TH DR SE	142ND ST SE	142ND ST SE
20TH DR SE	144TH ST SE	140TH PL SE
21ST DR SE	142ND ST SE	NE END
21ST DR SE	S END	142ND ST SE
22ND AVE SE	136TH ST SE	N END
23RD AVE SE	139TH ST SE	136TH PL SE

27TH DR SE	136TH ST SE	133RD PL SE
27TH DR SE	28TH AVE SE	136TH ST SE
27TH DR SE	133RD PL SE	28TH AVE SE
28TH AVE SE	27TH DR SE	27TH DR SE
28TH DR SE	143RD ST SE	N END
41ST AVE SE	141ST PL SE	141ST ST SE
42ND AVE SE	S END	141ST ST SE
44TH AVE SE	S END	137TH ST SE

The applicant could also be retained for possible future use as the CM/inspector for the project.

The RFQ, additional submission requirements and instructions, and applicable information provided to interested parties (if any) can be found on the City of Mill Creek Contracting website: https://cityofmillcreek.com/city_government/public_works_and_development_services/contracting_with_the_city For questions, please contact Robert Bean, at ph. 425-921-5747.

Format for Qualifications

One electronic copy or three hard copies of the qualifications documents shall be formatted for the ease of the reviewer in determining your firm’s qualifications and suitability for this project. Content that is either excessive or unrelated to the services advertised in this RFQ is discouraged.

Documents should include the following:

- A description of your proposed project team members, including subconsultants (if any). Provide summary resumes for key team members.
- Identify clearly the proposed project manager and describe the roles of other team members.
- Identify and describe a minimum of three (3) previous, completed projects similar to this project’s scope of work, with a particular focus on projects that involved highly visible working conditions substantially similar to this RFQ’s project. For each reference, provide client contact information suitable for reference checks, including, but not limited to, agency/owner, title, phone, and email information, and a brief description of the work completed.
- Describe your proposed work plan to complete this project successfully, including your sequence of tasks and methodologies, key deliverables, proposed staffing, and a project timeline and productivity evaluation that demonstrates how your work plan will support the successful publication of the issue by the end of January 2026, as per the bid contract.

Qualifications Deadline and Instructions

The deadline for the qualifications document submittal is **3:00 PM on April 29, 2025**.

No qualifications will be accepted after that date and time, and postmarks will not be accepted in lieu of this deadline requirement. It is the sole responsibility of the candidate firm to ensure that the city receives its submitted qualifications before the deadline listed.

Please submit your qualifications document to the City, to the attention of Robert Bean, Project Manager. Qualification documents can be delivered to the city using one of the following options:

- Email the electronic documents to Robert Bean at Robert.Bean@millcreekwa.gov. The city prefers electronic qualification document submittal.
- Hand-deliver or mail to the City Hall South building:

City of Mill Creek Department of Public Works and Development Services
Attn: Robert Bean
15728 Main Street
Mill Creek, WA 98012

Please do not deliver Qualifications documents to the City Hall North building.

Evaluation criteria

Each submittal will be evaluated and scored based on the quality of responses the candidate firm includes in the submitted RFQ document. Scoring will be based on the evaluation of the following categories, with equal weight applied to each:

- Team Experience with Similar Projects
- Approach to the project delivery.
- Availability and responsiveness to an anticipated project schedule
- Capacity to provide construction management and inspection services.

Americans with Disabilities Act (ADA) Information

The city of Mill Creek, in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability in all of its programs and activities. This material can be made available in an alternate format by emailing the Project Manager listed above.

Title VI Statement

The City of Mill Creek, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat.252, 42 U.S.C. 2000d to 2000d-4, Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, and RCW 49.60.180(1) hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex or sexual orientation in consideration for an award.